



Part-Time Teaching Assistant

Primary Responsibilities:

1. Assist the classroom teacher in executing lessons, organizing the learning environment, preparing materials, maintaining resources, designing handwork projects, and providing small group and individual support.
 - a. Establish and maintain a healthy and trusting learning environment, fostering safe, nurturing relationships with students while supporting the social, emotional, and academic life of each child.
 - b. Possess strong classroom management and problem-solving skills.
2. Support students of varying needs and abilities throughout the school day.
3. Work one-one with assigned students, as needed.
4. Supervise children during recess.
5. Work collaboratively with the classroom teacher, specialist teachers, head of school, and other faculty and staff.
6. Engage in goal setting and increase knowledge of educational innovations through professional development, including the School's Educational Speaker Series.
7. Other duties, as assigned.
8. This position reports to the Head of School.

Salary and Term:

This is a part-time position, beginning January 5, 2026 and ending June 5, 2026 with working hours from 8:00a.m. – 1:00p.m., Monday - Friday. This is an hourly position and offers a pay range of \$25 to \$30 per hour, depending on experience.

Equal Opportunity Employer:

The School is committed to a policy of non-discrimination and equal opportunity for all employees and qualified applicants without regard to race, color, sex, pregnancy or pregnancy-related condition, age, religion, national origin, ancestry, sexual orientation, gender identity, physical or mental disability, veteran status, military service, application for military service genetic information, or any other characteristic protected by applicable law. The School makes reasonable accommodations for qualified individuals with known disabilities, in accordance with applicable law. An applicant who does not meet the minimum qualifications of the position(s) for which the applicant applies will not be considered for employment.