



Learning Specialist and Special Education Liaison

The Position:

Nantucket Lighthouse School is seeking a full-time learning specialist and special education liaison for the 2026-27 school year. The ideal candidate is collaborative, aligned with the School's mission and philosophy, flexible and patient, and nurtures positive and supportive relationships with the children and their families. We look forward to hiring a candidate with strong interpersonal and communication skills, experience working with a range of abilities, a background in reading instruction, and a solid understanding of child development.

Responsibilities:

1. Establish and maintain a healthy and trusting learning environment, fostering safe, nurturing relationships with students while supporting the social, emotional, and academic life of each child.
2. Provide general and/or systematic, explicit reading/writing instruction for individual students, small groups, and whole classes and consult with teachers in Small School through Grade 8.
 - a. Collaborate with classroom teachers to model and teach phonics, phonemic awareness, and reading.
 - b. Create and plan lessons and activities encouraging enthusiastic learning, intellectual growth, social emotional learning, and social responsibility.
3. Evaluate students' reading development throughout the year utilizing different assessment tools to monitor growth and to differentiate instruction to meet the needs of different learners.
4. Assist classroom teachers with fall, winter, and spring assessments, observations, and instructional strategies.
5. Possess strong classroom management and problem-solving skills. Responsive Classroom training is encouraged.

6. Communicate about student progress, write reports, attend parent-teacher conferences (as needed), and meet with administrators and other faculty to support the needs of students.
7. As Special Education Liaison, your responsibilities include: attending and facilitating Child Study meetings; consulting with the Dean of Students, Head of School, and teachers about special education referrals; helping families make special education referrals; maintaining I.E.P. records; attending I.E.P. meetings for NLS students; maintaining the reading levels for the students in Kinderclass through Grade 8 three times per year; helping teaching assistants and teachers understand effective ways of helping children with reading and writing in the classroom; and co-writing 504s and Student Success Plans with the Dean of Students and Head of School.
8. Engage in community events throughout the year, sometimes at night and on the weekends, including but not limited to admissions events and the annual Yuletide Fair.
9. Collaborate with colleagues, attend weekly faculty and/or division meetings, and IEP meetings.
10. Engage in goal setting and increase knowledge of educational innovations through professional development, including the School's Educational Speaker Series.
11. Other duties, as assigned.
12. The Learning Specialist and Special Education Liaison reports to the Head of School.

Salary and Term:

This is full-time exempt position, beginning September 28, 2026 and ending June 11, 2027. Salary range is \$60,000-\$80,000/year.

Equal Opportunity Employer:

The School is committed to a policy of non-discrimination and equal opportunity for all employees and qualified applicants without regard to race, color, sex, pregnancy or pregnancy-related condition, age, religion, national origin, ancestry, sexual orientation, gender identity, physical or mental disability, veteran status, military service, application for military service genetic information, or any other characteristic protected by applicable law. The School makes reasonable accommodations for qualified individuals with known disabilities, in accordance with applicable law. An applicant who does not meet the minimum qualifications of the position(s) for which the applicant applies will not be considered for employment.